



Standard Terms and Conditions for Contracts for Enrolment in the Erasmus Frankfurter Stadtschule - Gymnasium

1. Contract language

German shall be the official contract language of the Erasmus Frankfurter Stadtschule and the Enrolment Contract.

2. Parties to the Enrolment Contract

2.1. The Enrolment Contract is entered into by the parents/guardians of the minor pupils in their own name and in the name of the relevant pupil. The parents/guardians shall be jointly and severally liable for the performance of all obligations arising under the Enrolment Contract, in particular for the payment of the tuition and other costs and fees.

2.2. Any declarations made by or to one parent/guardian shall be binding for the other parent/guardian and the pupil. The foregoing shall also apply in the event the pupil reaches the age of majority during the contract term.

3. School admission

3.1. Pupils shall be admitted to the school on the agreed date as stipulated in the Enrolment Contract if:

- the Enrolment Contract has been executed in writing;
- the signed data protection statement has been presented;
- the parents/guardians have issued a direct debit authorisation for the tuition and other fees and costs;
- the admission fee, if any, has been paid.

3.2. The Enrolment Contract may provide for a probationary period of up to six months.

4. Obligations of the education authority

4.1. The education authority shall:

- provide pupils instruction and a curriculum based on its educational programme, as amended, and the statutory provisions applicable to private Gymnasiums in the State of Hesse;
- ensure that lessons are structured in accordance with the educational policies applicable in the State of Hesse.

4.2. Any special educational needs will be discussed with the parents and charged separately where applicable.

4.3. The school year begins on 1 August and ends on 31 July of the following year.

4.4. The Gymnasium is open Monday to Friday from 7:30 a.m. to 6:00 p.m. while school is in session.

4.5. The holiday closing dates (up to 22 school days per year) fall within the school holiday breaks for the State of Hesse and will be announced no later than 31 March for the current year.

4.6. School may also be closed three calendar days per year for teachers' conference days, which as a rule will be announced at least three months in advance.

4.7. If school is open during school holiday breaks for the State of Hesse, pupils may participate in the holiday programme, but only provided that they have been duly registered for the holiday programme in advance.

4.8. Employees of the education authority are not authorised to administer medications. Medications are considered to be all products and substances intended to have a curative effect (including homoeopathic globules).

5. Obligations of the pupil

5.1. Pupils shall be on time for and regularly attend their lessons and actively take part in their scholastic success.

5.2. The supplies provided by the school shall be handled with care. If they are damaged, lost or destroyed, the school may require reimbursement for the loss or damage incurred. School supplies will also be deemed damaged if they are written in or on, etc.

5.3. The education authority may enact a dress code requiring pupils to wear a specific school uniform while in school or when attending other scholastic events.

6. Obligations of parents/guardians

6.1. Prior to execution of the Enrolment Contract and during the period of enrolment, parents/guardians shall provide the education authority all the necessary information relating to the pupils' health or physical, mental, scholastic and intellectual development as well as any other information material to the performance of the Enrolment Contract.

6.2. The envisioned educational partnership between parents/guardians and the school demands cooperation based on mutual trust and regular communication. Participation in parents' meetings and scheduled individual parent-teacher conferences is strongly encouraged.

6.3. Subject to consultation with the school, parents are required to volunteer at least 10 hours per school year (1 August to 31 July) on behalf of the first child and five hours per school year on behalf of each additional child enrolled. Parents are free to choose how and when they spend their volunteer hours. For each hour they fall short of the mandatory volunteer service, parents will be charged EUR 25 by the education authority at the end of the relevant school year. Volunteer hours may not be carried over into the new school year.

6.4. The parents/guardians shall ensure that pupils comply with their respective statutory obligations and their obligations under the Enrolment Contract.



7. Tuition, other fees and costs

7.1. The tuition and fees for the meal plan and any late-afternoon supervision is presented in the following table and do not include costs for class trips, school holiday projects, school uniforms and material for personal use.

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| Tuition 7:30 a.m. - 5:00 p.m. | EUR 580/mo. |
| Sibling provision: Tuition if one sibling already attends the Gymnasium, the Erasmus school or ASB Mundanis Frankfurter Stadtschule | Please feel free to contact us! |
| Meal plan | EUR 110/mo. |
| Late-afternoon supervision (optional) 5:00 p.m. - 6:00 p.m. | EUR 100/mo. |
| Annual fee for supplies | EUR 150 p.a. |
| One-time registration fee | EUR 75* |
| One-time admission fee | EUR 350* |

Last updated: March 2017

*No registration or admission fee will be charged for children from the Erasmus Frankfurter Stadtschule and ASB Mundanis Frankfurter Stadtschule primary schools.

7.2. For the classes of 2016/2017 and 2017/2018 – at the start of the 5th and 6th year, respectively – each child will receive a voucher valued at EUR 150.00 toward school uniforms.

7.3. Costs and fees must be paid monthly in advance by direct debit pursuant to a direct debit authorisation. The date used for calculating the timeliness of payments shall be the date on which payment is remitted to the education authority's bank account.

7.4. Monthly fees are always payable in full, regardless of whether the school is closed for the holiday or otherwise during all or part of the month in question.

7.5. In the event of cost increases, the education authority reserves the right to annually adjust the tuition and other fees. Any such adjustment shall be announced to parents/guardians at least three months prior to the end of the year or three months prior to the start of the school year and shall enter into force upon expiry of that period.

8. End of the Enrolment Contract

8.1. The Enrolment Contract runs for an indefinite term and shall end upon expiry, rescission or termination.

8.2. The Enrolment Contract shall expire at the end of the school year in which the pupil attains the school-leaving certificate pursued.

8.3. The Enrolment Contract may be terminated in writing by either party with six weeks' notice to the end of the first half of

the school year (31. January) or the end of the school year in the State of Hesse (31 July).

8.4. For pupils on behalf of whom a new Enrolment Contract has been entered into but then terminated before they start school, tuition shall be payable for a maximum of six months or until such time as a replacement pupil has been found. Registration and admission fees will not be reimbursed.

8.5. The Education Authority may terminate school enrolment where the pupil's quantitative and/or qualitative performance fails to meet requirements, and other measures (e.g., repeating a grade) are not likely in the foreseeable future to bring about a lasting change in this regard.

8.6. Either party may terminate the Enrolment Contract without notice for good cause. Good cause shall lie, in particular, where:

- the pupil's conduct is in violation of his or her obligations and it is either unlikely that this conduct can be changed in the future through educational or disciplinary measures, or the violation was so serious that it is obviously unacceptable to the education authority;
- the pupil is absent from school frequently or for long periods, be it with or without permission, to the point where it cannot be said that the pupil regularly attends classes and the scholastic success of the educational measures is rendered doubtful as a result; the foregoing does not include absences due to disability or illness;
- default in payment of tuition and other fees;
- the pupil or the parents/guardians deliberately act in opposition to the views and aims of the school and resist efforts to change their attitude and where, taking into account the totality of the circumstances in the individual case and weighing the interests of all parties, it would therefore be unreasonable to expect the education authority to continue the contractual relationship until the regular notice period expires.

8.7. Where the education authority is prompted to terminate the Enrolment Contract for good cause as a result of conduct in breach thereof by the pupil or the parents/guardians, its claim to payment of tuition and other fees shall remain valid until the next date on which the Enrolment Contract may be terminated subject to the regular notice period.

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